



Brattleboro Lodge

STERLING SKI CLUB LODGE RULES Revised June 1, 2007



Glen Ellen Lodge

The Lodge Chairperson has the right to suspend any club member's lodge privileges for failure to comply with Lodge Rules. Such suspension is subject to timely review by the Board of Directors. Consequences may include suspension of the individual MAKING RESERVATIONS.

MAKING RESERVATIONS

Why must you have a reservation? The Reservation Chairperson must know who is staying at the lodges at all times.

1. Members and guests are required to have a reservation to stay at the lodges.
2. You must be a member in good standing to make a reservation.
3. Payment in full must accompany all reservations. A reservation will not be recorded until payment is received by the Reservation Chairperson. (Names of every individual staying at the lodge must be recorded in case of an emergency at the lodge.)
4. Reservations can be made at Thursday night meetings before and after the business meeting.
5. Phone/mail/email reservations are done as a last resort ?. This is a courtesy extended by the Reservation Chairperson. An example would be a member who lives out of state or a member who works on Thursday evenings. In making a reservation by phone/mail/email, you will not have a confirmed reservation until payment is received by the Reservation Chairperson. Persons paying by mail must confirm their reservation before the beginning of their stay at the lodge to assure they have not been bumped.
6. The Reservation Chairperson has the right to refuse phone/mail/email reservations to anyone who has abused this courtesy since it is a privilege and not a right of the members.
7. Members may have two pending reservations at each lodge at one time. However, members may sign up for vacancies in the lodge on the Thursday before the weekend in question.
8. Members may bring guests to the lodge. A member who brings a guest must make the reservation for the guest and must accompany the guest to the lodge. The member accepts responsibility for any actions and fees incurred by the guest.
9. Non-Priority Members and Guests may only be bumped by another priority member up until the seven (7) days or less cancellation period prior to the first night of the stay. The member hosting the guests must confirm Guest reservations at a meeting to confirm that the reservation still stands.
10. Members attending work weekends are required to inform the Reservation Chairperson of their stay in the lodge for record keeping purposes.
11. Free lodging passes for members or guests earned at work weekends or for other reasons must be remitted to the Reservation Chairperson upon making a reservation.
12. The Reservation Chairperson will not keep pre-dated checks and sums of cash from members to act as running accounts.
13. In accordance with club Bylaws, on Club Race Weekend, racers or race officials will have priority for lodge reservations until the Thursday evening prior to that weekend, at which time it will be open to the general membership. Although infrequent, on certain other designated weekends when a special event is being held at the lodge, priority considerations will be given to those members participating in the event itself. This requires the prior approval of the Board of Directors.
14. Children over the age of 2 years must pay lodge fees.
15. Exclusive Lodge Reservations. A member can book to reserve the whole club lodge at a special designated rate per night during the period of May 1 to October 30 of that fiscal year for exclusive use. There will be no bumping, and once booked, no refunds. The booking member is responsible for the lodge and must be present during the exclusive reservation. All lodge rules apply (with the exception of the cancellation refund). The number of individuals staying at the given lodge cannot exceed the number of designated beds.
16. There will be seasonal lodge rates during the following periods: IN-SEASON: December 1– April 15 and OFF-SEASON: April 16 to November 30 of that fiscal year.

CANCELLATIONS/REFUNDS

1. **If a lodge reservation is canceled seven (7) days or less prior to the first night of the stay, there will be NO credit or refund.** If a reservation is canceled eight (8) days or more prior to the first night of the stay, a voucher equal to the amount paid will be issued for future stays in that fiscal year. Between June 1 and September 30 of that fiscal year, the vouchers can be redeemed for cash. If a member must cancel after the deadline. This policy does not apply to Exclusive Lodge Reservations (see #2 below.)
2. If **Exclusive Lodge Reservations** are cancelled, there are NO refunds or credit vouchers.
3. If a Non-Priority member or guest is bumped (see 9 above), that Non-Priority member or guest's reservation will be immediately refunded in full to the member making the reservation. The member may also have his/her own reservation refunded if he or she chooses to cancel as well.
4. Refunds or vouchers will not be issued if a stay is shortened due to bad weather, ski conditions, or personal choices.
5. Vouchers are the sole responsibility of the member they are issued to. Vouchers must be turned in when used. If a voucher has a higher amount than the new reservation requires for payment, the voucher must be turned in and a new voucher for the difference will be issued. Vouchers are only redeemable during that fiscal year issued.
6. Vouchers may be used at either lodge not just the lodge they were issued from.
7. It is still a courtesy to inform the reservation chairperson so that others may use the lodge.

LODGE RULES

1. Lodge fees will be recommended by the Lodge committee and Board of Directors, presented to the membership, and approved by the Board.
2. In accordance with club Bylaws, any child member under age 21 must be accompanied by an adult at the lodge. (All Adult Members age 18 – 21 are not require to be accompanied by an adult.)³. It is the responsibility of the member to secure the current combination from the Reservation Chairperson. This will be done at a Thursday night meeting within two weeks of their stay. (Combinations cannot be given out too far in advance since they change on an unannounced basis).
4. Per Vermont state law, all persons using the lodge must sign the register book upon entering and leaving the lodge.
5. All persons using the lodge must sign the bed roster. Beds are on a first-come first-served basis. Beds cannot be reserved or saved. However, members should be considerate of families wishing to stay in the same room.
6. Sleeping capacity of the lodges is determined by the number of installed beds. Couches, chairs, the floor, etc, are not considered proper bedding accommodations and a reservation cannot be made for them. (Glen Ellen – 18 beds and – Brattleboro – 30 beds.)
7. Whenever possible, a lodge host will be appointed to be in charge of the lodge in the Lodge Chairperson's absence. The host will have the same authority and responsibilities as the Chairperson encompassing all aspects of safety and cleanliness at the lodges.
8. The Lodge Chairperson has the right to immediately suspend the lodging rights of anyone who removes or willfully destroys or defaces lodge property or whose conduct is detrimental to the best interest of the club. Such suspension is subject to timely review by the Board of Directors. Appropriate action will be taken which may include suspension of the individual's membership. Individuals will be billed for items removed or deliberate or careless damage to the club.
9. The club will not be responsible for loss or damage to personal property (including automobiles) left on the lodge premises.
10. All members and guests using the lodges must be courteous and considerate to others using the lodges and should act in a reasonable manner.
11. All excessive noise will cease at 11:00 p.m., except on special occasions at the Lodge Chairperson's discretion.
12. Fires in the fireplace will not be left unattended. Plan fires to burn low before retiring. Extinguish all fires before leaving the lodge and close the dampers.
13. Members and guests must remove all refuse, personal effects, and leftover food from the lodges upon leaving.
14. All exits should be kept clean and shoveled.
15. Every member and guest will be responsible for cleaning their own bed area as well as general cleanup. All persons using the lodge must sign the list of chores which is posted in each lodge. Failure to do your part may result in suspension of lodge privileges.
16. No one may make permanent changes or improvements to the lodges except those directed and approved by the Lodge Chairperson. No one shall make any unauthorized purchases for the lodges. Depending on the cost involved, some improvements and purchases require approval by the general membership.
17. No pets are allowed in the lodge at any time.
18. Under Vermont state law, no minors may possess or consume alcoholic beverages on lodge property.
19. Smoking is not permitted inside any part of the lodge.
20. Ski equipment should be stored in the basement storage area and should be neatly secured in such a way so as to not cause bodily harm to other members and guests.
21. In general, the temperature at the lodge when occupied should not be set higher than 68 degrees Fahrenheit. When the lodge is vacant, it should be lowered to 55 degrees. Check notices posted in each lodge for more specific guidance.
22. No one may charge long distance phone calls to the lodge.
23. No one may charge other fees, such as towing services, or plowing services, to the lodge.
24. The last person upon leaving, should turn off all required electrical switches, lock all upstairs and downstairs doors and windows, and turn the heat down.
25. Use of electronic devices such as TV's, DVD's, video games, etc. are allowed in the common areas (living room, dining room, kitchen, large dorm rooms) at the discretion of the majority present or Lodge Chairperson or Lodge Host.
26. Items to bring with you; bedding, pillows, towels, toiletries, and if desired, food and drink with your name clearly marked.
27. The lodge supplies cleaning supplies, garbage bags, toilet paper, some paper products, coffee, sugar, salt, pepper, and firewood. Please notify the Lodge Chairperson or Lodge host when supplies are low.
28. Personal space heaters are not permitted due to risk of fire.



Signed: Deborah Benson Danaher - President
June 1, 2007